



REPUBLICA DEL ECUADOR
SUPERINTENDENCIA DE
COMPAÑÍAS
 FORMULARIO DE ACTUALIZACIÓN DE DATOS

AÑO

2011

N°

1

A: DATOS GENERALES: IDENTIFICACIÓN Y LOCALIZACIÓN DE LA EMPRESA

RAZÓN O DENOMINACIÓN SOCIAL		RUC										EXPEDIENTE				
ALARCON SALGADO ASOCIADOS CIA. LTDA		1 7 9 2 2 9 0 6 3 5 0 0 1										6 4 7 3 9				
PROVINCIA: PICHINCHA	CANTÓN: QUITO	CIUDAD: QUITO					PARROQUIA: CARCELEN									
CALLE: MIGUEL ANGEL ASTURIAS					NUMERO: OE4-64					PISO/OFICINA						
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ACTIVIDAD ECONÓMICA PRINCIPAL: ACTIVIDADES RELACIONADAS CON LA AUDITORIA					COD. ACT. (CIU 4) M7020.03											

NOTA: 1.- El presente formulario no se aceptará con enmendaduras o tachones
 2.- Se deberá imprimir dos ejemplares del presente formulario

DECLARACION: El administrador de la compañía, declara que se responsabiliza por la veracidad de la información proporcionada en el presente formulario en cumplimiento a lo dispuesto en el artículo 20 y 23 de la Ley de Compañías, normada en "REGLAMENTO QUE ESTABLECE LA INFORMACIÓN Y DOCUMENTOS QUE ESTÁN OBLIGADAS A REMITIR A LA SUPERINTENDENCIA DE COMPAÑÍAS, LAS SOCIEDADES SUJETAS A SU CONTROL Y VIGILANCIA".

FECHA DE PRESENTACION:

AÑO	MES	DÍA
0 2	0 5	1 2

Nombre:

Identificación:

FIRMA DEL REPRESENTANTE LEGAL

Nombre: *Flórida Salgado*
 Identificación: 050197881-5



1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

2. The second section covers the process of reconciling accounts. It explains how to compare the internal records with the bank statements to identify any discrepancies. Regular reconciliation is crucial for catching errors early and maintaining the integrity of the financial data.

3. The third part of the document addresses the issue of budgeting. It provides guidelines on how to set realistic financial goals and allocate resources effectively. A well-defined budget helps in controlling expenses and ensuring that the organization stays on track with its financial objectives.

4. The final section discusses the role of technology in financial management. It highlights the benefits of using accounting software to automate routine tasks, reduce the risk of human error, and provide real-time insights into the organization's financial health.

5. In addition to these core areas, the document also touches upon the importance of regular financial reporting. It stresses that timely and accurate reports are essential for informed decision-making by management and stakeholders. Consistent reporting also helps in identifying trends and areas for improvement.

6. The document concludes by reiterating the need for a strong internal control system. This includes implementing clear policies, separating duties, and conducting regular audits. A robust control system is the foundation for reliable financial information and overall organizational success.

7. Finally, the document offers some practical tips for small businesses. It suggests starting with a simple accounting system and gradually upgrading as the business grows. It also encourages seeking professional advice when needed to ensure compliance with tax laws and other regulations.