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JINJIA
4/99

21	מנהל ומנהלית	מנהל ומנהלית
22	מנהל ומנהלית	מנהל ומנהלית

1. **PROBLEM STATEMENT**
 2. **ANALYSIS**
 3. **SOLUTION**

PCT: 2006/000000
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 7. EMPLOYER: ABC COMPANY
 8. POSITION: Software Engineer
 9. DATE OF EMPLOYMENT: 01/01/2015
 10. REASON FOR REQUEST: Requesting a copy of my personnel file for my records.
 11. SIGNATURE: [Signature]
 12. DATE: 05/10/2024
 13. CONTACT INFORMATION: For questions, please contact me at (555) 123-4567.
 14. REFERENCE: My supervisor, Mr. [Name], can provide further information if needed.
 15. NOTES: None

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