

**CENTRO DE FORMACION PARA TRABAJOS EN ALTURAS  
AISICOLSAS S.A.**

MANTA, seis de Noviembre del dos mil quince

Señor(a)  
VALENCIA SANCHEZ MARTHA LUCIA

Ciudad.-

De mis consideraciones.-

Mediante escritura pública de Constitución de la compañía CENTRO DE FORMACION PARA TRABAJOS EN ALTURAS AISICOLSAS S.A., otorgada el día seis de Noviembre del dos mil quince ante el/la Notario(a) QUINTO del Cantón MANTA, usted ha sido designado para desempeñar el cargo de GERENTE GENERAL, para lo cual, ejercerá la representación legal, judicial y extrajudicial de la compañía de manera INDIVIDUAL, por un periodo de cinco años, con las atribuciones establecidas en el estatuto social, que consta en la escritura de constitución citada.

Accionista / Socio
VALENCIA SANCHEZ MARTHA LUCIA
BAUTISTA VALENCIA DANIELA

Acepto el cargo de **GERENTE GENERAL** de la compañía CENTRO DE FORMACION PARA TRABAJOS EN ALTURAS AISICOLSAS S.A., para el cual he sido elegido(a).

FIRMA:



VALENCIA SANCHEZ MARTHA LUCIA  
GERENTE GENERAL  
CEDULA: 0954348710

## **DILIGENCIA NOTARIAL DE RECONOCIMIENTO DE FIRMA**

**20151308005D07217**

**Factura No.: 004-002-000011972**

En la ciudad de MANTA, el día de hoy seis de Noviembre del dos mil quince; ante mí DOCTOR DIEGO HUMBERTO CHAMORRO PEPINOSA, Notario(a) QUINTO DEL CANTÓN MANTA, en aplicación a lo dispuesto en el artículo dieciocho numeral nueve de la Ley Notarial, comparece el/la señor(a) VALENCIA SANCHEZ MARTHA LUCIA, a quien de conocer doy fe, en virtud de haberme exhibido su documento de identificación número 0954348710 cuya copia certificada se agrega a esta diligencia, de la que he podido apreciar que es de nacionalidad COLOMBIANA, mayor de edad, de estado civil SOLTERO, y quien declara tener su domicilio en MANTA, solicitándome de manera verbal su deseo de suscribir en mi presencia el documento adjunto que contiene su nombramiento como GERENTE GENERAL de la Compañía CENTRO DE FORMACION PARA TRABAJOS EN ALTURAS AISICOLSAS S.A.; al efecto, identificado que fue por mí, procede en mi presencia a firmar al pie del referido documento, manifestando que es la única que utiliza en todos los actos tanto públicos como privados, por lo que CERTIFICO LA AUTENTICIDAD Y LEGALIDAD DE SU FIRMA de conformidad con la facultad constante en el numeral tres del artículo dieciocho de la Ley Notarial. Queda incorporada en el Libro de Diligencias de la NOTARIA QUINTA a mi cargo, una copia de la presente diligencia junto con un ejemplar del documento autenticado, de todo lo cual DOY FE.

Firma Notario(a) Público(a):

  
Firmado Digitalmente por: DIEGO HUMBERTO  
CHAMORRO PEPINOSA  
Hora oficial Ecuador: 09/11/2015 09:33

DOCTOR DIEGO HUMBERTO CHAMORRO PEPINOSA

Identificación: 0401108006


**REPÚBLICA DEL ECUADOR**  
 DIRECCIÓN GENERAL DE REGISTRO CIVIL  
 IDENTIFICACIÓN Y CEDULACIÓN

CÉDULA DE IDENTIDAD\*EXT  
 APELLIDOS Y NOMBRES  
**VALENCIA SANCHEZ MARTHA LUCIA**  
 LUGAR DE NACIMIENTO  
**Colombia Manizales**  
 FECHA DE NACIMIENTO **1963-09-25**  
 NACIONALIDAD **COLOMBIANA**  
 SEXO **F**  
 ESTADO CIVIL **SOLTERA**

No. **095434871-0**




INSTRUCCIÓN **BACHILLERATO**      PROFESIÓN / OCUPACIÓN **COMERCIANTE**

APELLIDOS Y NOMBRES DEL PADRE **VALENCIA JUAN DE DIOS**

APELLIDOS Y NOMBRES DE LA MADRE **SANCHEZ MARIA ALVIA**

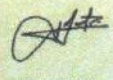
LUGAR Y FECHA DE EXPEDICIÓN **GUAYAQUIL 2012-07-19**


FECHA DE EXPIRACIÓN **2022-07-19**

E3333V1222



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      *Martha Lucia Valencia*  
 DIRECTOR GENERAL      FIRMA DEL CEDULADO




 REPUBLICA DEL ECUADOR  
 CONSEJO NACIONAL ELECTORAL



**CERTIFICADO DE VOTACIÓN**  
 ELECCIONES SECCIONALES 23-FEB-2014

**088**

**088 - 0094**      **0954348710**  
 NÚMERO DE CERTIFICADO      CÉDULA  
**VALENCIA SANCHEZ MARTHA LUCIA**

MANABI      CIRCUNSCRIPCIÓN      2  
 PROVINCIA      PARQUI      1  
 MANTA      PARROQUIA      ZONA  
 CANTÓN



(1) PRESIDENTA/E DE LA JUNTA

*Martha L Valencia.*  
*CC 095434871-0*

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial data and for providing a clear audit trail. The records should be kept up-to-date and should be accessible to all relevant parties.

2. The second part of the document outlines the procedures for handling incoming payments. It is important to ensure that all payments are received in full and that any discrepancies are identified and resolved promptly. The procedures should be clearly defined and followed consistently.

3. The third part of the document describes the process for issuing invoices. Invoices should be issued promptly and accurately, reflecting the actual goods or services provided. It is important to ensure that all necessary information is included on the invoice, such as the date, amount, and terms of payment.

4. The fourth part of the document discusses the process for reconciling the accounts. This involves comparing the company's records with the bank statements to ensure that they match. Any differences should be investigated and resolved as soon as possible.

5. The fifth part of the document outlines the process for preparing the financial statements. These statements should be prepared on a regular basis and should provide a clear and concise summary of the company's financial performance. It is important to ensure that the statements are accurate and that they are prepared in accordance with the relevant accounting standards.

6. The sixth part of the document discusses the process for managing the company's cash flow. This involves monitoring the company's income and expenses to ensure that there is always enough cash to cover the company's obligations. It is important to have a clear understanding of the company's cash flow and to take steps to improve it if necessary.

7. The seventh part of the document outlines the process for handling the company's taxes. This involves ensuring that all taxes are paid on time and that the company is taking full advantage of all available tax deductions and credits. It is important to work closely with a tax professional to ensure that the company's tax affairs are managed correctly.

8. The eighth part of the document discusses the process for managing the company's assets. This involves ensuring that all assets are properly valued and that they are protected from loss or theft. It is important to have a clear understanding of the company's assets and to take steps to manage them effectively.

9. The ninth part of the document outlines the process for handling the company's liabilities. This involves ensuring that all liabilities are properly recorded and that they are paid on time. It is important to have a clear understanding of the company's liabilities and to take steps to manage them effectively.

10. The tenth part of the document discusses the process for managing the company's risk. This involves identifying the company's key risks and taking steps to mitigate them. It is important to have a clear understanding of the company's risks and to have a risk management strategy in place.

The following table provides a summary of the company's financial performance for the year ended 31st December 2023. The table shows the company's revenue, expenses, and profit, as well as its assets and liabilities. The revenue for the year was £1,200,000, and the expenses were £800,000, resulting in a profit of £400,000. The company's assets at the end of the year were £500,000, and its liabilities were £100,000.

Item	Value (£)
Revenue	1,200,000
Expenses	800,000
Profit	400,000
Assets	500,000
Liabilities	100,000