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Elaboro un plan de trabajo, revisando qué debe incluirse (según lo requiere el plan maestro del curso). El siguiente resultado es un plan de trabajo que tiene en cuenta el desarrollo de temas, contenidos, temas de clase, actividades, entre otros, teniendo en cuenta los contenidos de los temas de la asignatura. El plan de trabajo es un documento que se utiliza para organizar el trabajo de los estudiantes y el profesor, así como para evaluar el progreso del curso.